



4 Toro Lane,  
Santa Fe, NM 87508

CONSTRUCTION DISPUTE RESOLUTION SERVICES, LLC

SPECIALIZING IN MEDIATION & ARBITRATION & DISPUTE REVIEW BOARDS

New Mexico: 505-473-7733 Toll Free: 888-930-0011  
Fax Phone: 505-474-9061 Email: cdrs@cdrsllc.com  
Website: www.constructiondisputes-cdrs.com

## REQUEST FOR DISPUTE RESOLUTION SERVICES

Revised 12/15/16

As a party to a construction contract between (Claimant) \_\_\_\_\_  
representing \_\_\_\_\_ Company and  
(Respondent) \_\_\_\_\_ representing  
\_\_\_\_\_ Company, I would like to request the following  
dispute resolution services from Construction Dispute Resolution Services, LLC (CDRS):

### ALTERNATIVE DISPUTE RESOLUTION OPTIONS

- ☐ MEDIATION ☐ BINDING MEDIATION ☐ CO-MEDIATION ☐ MED-ARB ☐ ARB-MED ☐ IDM  
☐ NON-BINDING ARBITRATION ☐ BINDING ARBITRATION ☐ ACCELERATED ARBITRATION  
☐ MEDIATED ARBITRATION ☐ EXPERT SERVICES ☐ SETTLEMENT CONFERENCE  
☐ UMPIRE

Claimant's name(s) \_\_\_\_\_  
Company name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Home phone \_\_\_\_\_ Office phone \_\_\_\_\_ Fax \_\_\_\_\_  
Cell phone \_\_\_\_\_ E-mail \_\_\_\_\_

Respondent's name(s) \_\_\_\_\_  
Company name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Home phone \_\_\_\_\_ Office phone \_\_\_\_\_ Fax \_\_\_\_\_  
Cell phone \_\_\_\_\_ E-mail \_\_\_\_\_

**PLEASE SUBMIT AN ADDITIONAL PARTY ADDENDUM IF THERE ARE ADDITIONAL CLAIMANTS OR RESPONDENTS AND/OR TO PROVIDE INFORMATION RELATED TO AN ATTORNEY OR OTHER PERSON WHO IS REPRESENTING EITHER OF THE PARTIES.**

- ☐ CDRS was specified in the construction contract as the provider of dispute resolution services.  
☐ CDRS was not specified in the construction contract and services are requested per agreement with the respondent.  
☐ CDRS was not specified in the construction contract and services are requested and a certified, return receipt request has been sent to the respondent without their agreement to begin the dispute resolution proceedings requested above.  
☐ CDRS was specified by a Home Warranty or Insurance Company File# \_\_\_\_\_

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Page 2 of 2